

# Little Oaks Pre-School

## JANUARY NEWSLETTER



Little Oaks  
Pre-School

Registered charity 1200708

Dear Parent/Carer,

Welcome back, hope you had nice Christmas break and a special welcome to our new children and their families.

Debbie Mercer  
Manager Little Oaks Preschool  
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Littleoaksunderfives1@gmail.com

### LUNCHES

Please can you ensure your child has a healthy packed lunch, remember we are nut free to avoid allergys.  
Could you also clearly label the lunchbox and water bottle.

### TERM DATES

**Spring term:** 7<sup>th</sup> Januaray - 14<sup>th</sup> February  
**Spring term break:** 17<sup>th</sup> February - 21<sup>st</sup> February  
**Returning on:** 24<sup>th</sup> February

**Easter term:** 24<sup>th</sup> February - 4<sup>th</sup> April  
**Easter term break:** 7<sup>th</sup> April - 21<sup>st</sup> April  
**Returning on:** Tuesday 22<sup>nd</sup> April

**Summer term:** 22<sup>nd</sup> April - 23<sup>rd</sup> May  
**Summer term break:** 26<sup>th</sup> May - 30<sup>th</sup> May  
**Returning on:** 2<sup>nd</sup> June

**Summer term:** 2<sup>nd</sup> June - 22<sup>nd</sup> July  
**End of Term:** 22<sup>nd</sup> July

### TAPESTRY

We use the tapestry app to communicate with parents and to keep you updated on your child's progress during the week. You can also contact your child's key person through the app should you wish to. New parents should have been sent an email in order to sign in and activate their account.

**NOTE:** If you have forgotten your password and cannot access the app then please contact us as this is our main method of communication.

### OPERATION ENCOMPASS

You should have already received a letter outlining what this is for.

It is a partnership between the police and schools in order to support children and young people who have experienced or witnessed domestic abuse.



<p><b>INVOICES</b></p> <p>Please ensure you pay invoices promptly, by the date specified, there are a number outstanding. We rely on this to pay our operating costs.</p>	<p><b>OPEN DOOR POLICY</b></p> <p>Feel free to reach out to any member of staff if you have concerns regarding your child or the setting in general, we are more than happy to provide assistance where we are able to do so.</p>
<p><b>ATTENDANCE</b></p> <p>It's important that we are notified regarding absences, as we have a duty to record and report. Please can you inform us if your child will not be attending pre-school prior to the start of the day.</p>	<p><b>COMMITTEE</b></p> <p>As we are a trustee run pre-school, we rely on parents / family members and other members of the community to in order for us to operate. If you would like more information regarding what is involved in being a trustee then please reach out to a member of staff.</p>
<p><b>SNACK MONEY</b></p> <p>We charge £5 each half term for fruit for the children's snack time, if you receive an invoice this is already included.</p> <p><b>CAF Bank - Sort code:</b> 40-52-40  <b>Account Number:</b> 00035805  <b>Account Name:</b> Little Oaks Hurst Green</p>	<p><b>UNIFORM</b></p> <p>We have now restocked our uniform if you would like to purchase.</p> <p>Polo shirts: £6.50  Fleece: £12</p>